



# London College of Management Studies

Education made simple



**Course:** ASSOCIATION OF BUSINESS EXECUTIVES (ABE) ADVANCED DIPLOMA IN BUSINESS MANAGEMENT

**Awarded by:** ASSOCIATION OF BUSINESS EXECUTIVES (ABE)

**Date of Commencement:** 10<sup>th</sup> September 2008

**Date of Examinations:** 1-5<sup>th</sup> December 2008

We are pleased to advise that the schedule of classes during the week of this course is intended to be as shown below. On the day of your first class, please bring this letter to the reception desk at which time any outstanding balance in respect of your course fees should be paid (or alternatively arrangements agreed with the college).

**Session:** September-December 2008

**Stream:** Business Management

Day	Time	Unit Title	Unit Code	Unit Tutor(s)	Room	Type of session
Wednesday	10.00-13.00	Managing the Information Resources		Mr Biswas	11	Lecture
	14.00-17.00	Managing in Organisations		Mr Davies	11	Lecture
Thursday	10.00-13.00	International Business (Case Study)		Mr Mulenga	11	Lecture
	14.00-17.00	SHRM for Business Organisation		Mr Baido	11	Lecture
Friday	10.00-13.00	Tutorial		Dr Datta	5	Tutorial
	14.00-17.00	Tutorial		Dr Datta	5	Tutorial

Please note that there will be a pre-semester meeting on: **MONDAY, 1<sup>st</sup> September 2008 at 11.00-14.00**

## IMPORTANT NOTES:

1. Continued enrolment on a course is subject to compliance with the Rules & Regulations of LCMS
2. Attendance must be consistent and punctual in order to meet statutory requirements and also ensure that you derive the maximum benefit from your course
3. The College administration should be advised in the event of change of address or contact details
4. This time-table may be subject to change