



London College of Management Studies

Education made simple



Course: BACHELOR OF BUSINESS ADMINISTRATION (BBA) - YEAR - 1
Awarded by: AUSTRALIAN INSTITUTE OF BUSINESS ADMINISTRATION (AIBA)
Date of Commencement: 8TH September 2008 **Date of Examinations:** To be confirmed

We are pleased to advise that the schedule of classes during the week of this course is intended to be as shown below. On the day of your first class, please bring this letter to the reception desk at which time any outstanding balance in respect of your course fees should be paid (or alternatively arrangements agreed with the college).

Module-1: September-December 2008 Stream: Management Studies

Day	Time	Unit Title	Unit Code	Unit Tutor(s)	Room	Type of session
Wednesday	10.00-13.00	Tutorial		Mrs Njoh	3	Tutorial
	14.00-17.00	Tutorial		Mrs Njoh	3	Tutorial
Thursday	10.00-13.00	Information & Communication		Mrs Njoh	9	Lecture
	14.00-17.00	Marketing Principles & Practice		Mr Mulenga	9	Lecture
Friday	10.00-13.00	Finance-1		Dr Joel	9	Lecture
	14.00-17.00	People-1		Mr Dankwa	9	Lecture

Please note that there will be a pre-semester meeting on: **WEDNESDAY, 3rd September 2008 at 11.00-14.00**

IMPORTANT NOTES:

1. Continued enrolment on a course is subject to compliance with the Rules & Regulations of LCMS
2. Attendance must be consistent and punctual in order to meet statutory requirements and also ensure that you derive the maximum benefit from your course
3. The College administration should be advised in the event of change of address or contact details
4. This time-table may be subject to change